



# Northwest Illinois Criminal Justice Commission

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Mobile Team Unit #1 is funded in partnership with the Illinois Law Enforcement Training & Standards Board

## Basic Field Training Officer

**DATE:** April 23-27, 2018

**Registration Ends:** April 9, 2018

**TIME:** 8:00 AM—5:00 PM 40 Hours

**LOCATION:** Dixon Police Dept. Training room, 220 S. Hennepin Ave, Dixon, IL

**INSTRUCTOR:** Bruce Sokolove, Field Training Associates

**COURSE CONTENT:** This forty-hour course is specifically designed for experience uniformed patrol personnel selected to serve as Field Training Officers with probationary employees. The course emphasizes the FTO's role in assisting probationers certify for solo patrol operations by applying the knowledge and skills acquired during Basic Police Training/Certification and using them according to agency policy, procedures and community service delivery standards and the Probationary Officer Manual Training Tasks protocols.

The instruction highlights two essential Field Training and Evaluation Process skills: (1) the ability to examine and objectively document the probationer's job behaviors using the 2010 revised non-numerical/behaviorally anchored standardized assessment guidelines and (2) analyzing the probationer's training needs and using proper instructional techniques for corrective action. The instruction presentation will focus upon discussion as well as hands-on application of the course materials in small group and individual/student exercises. Students will be required to complete out-of-classroom reading assignments from the course text and workbook, *Breaking Routine™: Field Training Officer*.

### The course content will include:

- ✓ What every FTO really needs to know about the operational structure of the Field Training & Evaluation Process
- ✓ The Instructional Relay Race: Taking over where Basic Police Training/Certification left off -- Inventorying the probationer's current knowledge and skills proficiency
- ✓ Utilizing the Probationer Officer Manual as the Field Training playbook
- ✓ Selection and use of on-the-job instructional techniques: finding the best tools to meet the challenge
- ✓ Utilization of legally defensible, non-numerical standardized evaluation guidelines
- ✓ Objectively documenting probationer performance
- ✓ Strategically addressing Probationer areas of Corrective Action
- ✓ Necessary Functioning as a performance enhancement coach and documenting the extent of training and Coaching without becoming a best-seller author!
- ✓ Practical Directed Patrol Mapping™: Preparing the Probationer for Proactive – Community Oriented Policing: Dancing with SARA!
- ✓ Creating a Self-Reliant™ law enforcement agent!

Students should be familiar with their Department's current Field Training and Evaluation Process and should be briefed on their agency's process. Students must bring a copy of their agency's Probationary Office Manual and forms to class.



**This class is being co-sponsored by MTU#2 and MTU#1. Their member agencies will receive priority registration.**

Partial funding provided by Illinois Law Enforcement Training and Standards Board and MTU#1's request for certification of this course has been approved by the Illinois Law Enforcement Training and Standards Board

**REGISTRATION:**

All registrations are received on the [MTU#1 website](#). Find Registration instructions [here](#)

**THIS IS NOT A PUBLIC MEETING**

*This class has been submitted to ILETSB for approval in meeting mandatory training for:*

**Mandated Annually**

**Law Updates**     Use of Force (must include scenario based or similar approved)

**Mandated once every 3 years** (begin 1/1/16)

**Civil Rights**                                     **Constitutional and proper use of law enforcement authority**

**Cultural competency**                                     **Procedural Justice**                                     **Human Rights**

**Mandated once every 3 years** (begin 1/1/17 all/ within 2 yrs. for investigators)

Trauma Informed Response & Investigation of Sexual Assault & Abuse

**Mandated once every 3 years** (begin?)

Mental Health Awareness

**Mandated 32 hours every four years after initial training**

Lead Homicide Investigator training