



Northwest Illinois Criminal Justice Commission

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Mobile Team Unit #1 is funded in partnership with the Illinois Law Enforcement Training & Standards Board

Supervision of Police Personnel

DATE: April 16-20, 2018

Registration Ends: April 2, 2018

TIME: 8:00 AM—5:00 PM **40 Hours**

LOCATION: NITAB training room, 527 Colman Center Drive, Rockford, IL

INSTRUCTOR: Northwestern University Center for Public Safety staff

Course Content:

This course prepares soon-to-be or newly promoted supervisors for success in their new roles. The program also serves as a cornerstone for future management and leadership development by introducing participants to principles and practices they can rely on throughout their careers.

Participants will acquire critical, fundamental skills and tools that equip them for success as front line supervisors, such as:

- ~ Identifying leadership styles
- ~ Motivating, evaluating, and enhancing employee performance
- ~ Communicating with management, staff and the community
- ~ Managing risk During this course participants study and demonstrate their understanding of current and emerging topics for immediate application on the job.

Course content includes:

- ~ Key elements of dynamic leadership
- ~ Communication skills
- ~ Motivational principles
- ~ The personal profile system: The DiSC© personal assessment tool
- ~ Planning and decision making
- ~ Responsibilities of the staff officer
- ~ Cultural diversity
- ~ The role of the supervisor and the supervisory challenge
- ~ Employee performance appraisal
- ~ Managing the problem employee
- ~ The disciplinary process and complaint investigations
- ~ Ethics, professionalism and community image
- ~ Case studies in effective supervision

Partial funding provided by Illinois Law Enforcement Training and Standards Board and MTU#1's request for certification of this course has been approved by the Illinois Law Enforcement Training and Standards Board

REGISTRATION:

All registrations are received on the [MTU#1 website](#). Find Registration instructions [here](#)

THIS IS NOT A PUBLIC MEETING



Important Information to Access Rockford Classroom -to be allowed entrance to the NITAB's Rockford building (527 Colman Center Drive), students must have visible law enforcement/ correctional officer identification at the NITAB entrance. Identification can be a Dept. I.D. or Dept. badge. This will show the person controlling building access that you are authorized to enter the building for training purposes, without going through the process of signing in as a guest.

NOTE-NITAB has moved go to their website for parking and entrance directions
<http://nitab.org/page/19/driving-directions>



This class has been submitted to ILETSB for approval in meeting mandatory training for:

Mandated Annually

- Law Updates Use of Force (must include scenario based or similar approved)

Mandated once every 3 years (begin 1/1/16)

- Civil Rights Constitutional and proper use of law enforcement authority
 Cultural competency Procedural Justice Human Rights

Mandated once every 3 years (begin 1/1/17 all/ within 2 yrs. for investigators)

- Trauma Informed Response & Investigation of Sexual Assault & Abuse

Mandated once every 3 years (begin?)

- Mental Health Awareness

Mandated 32 hours every four years after initial training

- Lead Homicide Investigator training