



# Northwest Illinois Criminal Justice Commission

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Mobile Team Unit #1 is funded in partnership with the Illinois Law Enforcement Training & Standards Board

## Law Enforcement Records Management Law

**DATE:** September 29, 2022

**Registration Ends:** September 15, 2022

**TIME:** 1:00 PM—5:00 PM 4 Hours

**LOCATION:** Dixon Police Department 220 S. Hennepin Dixon IL

**INSTRUCTOR:** Don Hays, Illinois Prosecutors Services, LLC

**COURSE CONTENT:** This presentation will feature a discussion of the evolution of Law Enforcement Records Management law. The mandates and procedures of the Local and State Records Commissions and the Local and State Records Acts will be discussed and analyzed along with various guidelines created and provided by the Illinois Records Archivist, the Illinois Secretary of State. The appropriate administrative rules governing the Local and State Records commissions will be provided and analyzed. The accepted methods of creating, maintaining and disposing of Public Records will be illustrated and discussed. Various recent Legislative Enactments concerning creating, securing, sealing and expunging various Law Enforcement records concerning both adult and juvenile, including the new mandatory expungement requirements concerning juvenile records in Illinois, will be provided and discussed. Finally, various forms and guides produced by the Officer of the Illinois Appellate Defender will be provided and analyzed.

Partial funding provided by Illinois Law Enforcement Training and Standards Board and MTU#1's request for certification of this course has been approved by the Illinois Law Enforcement Training and Standards Board

### REGISTRATION:

All registrations are received on the [MTU#1 website](#).

**This Course has been approved to meet the following ILETSB mandates:**

**Legal Update 4 Hours**

THIS IS NOT A PUBLIC MEETING

