



Northwest Illinois Criminal Justice Commission

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Mobile Team Unit #1 is funded in partnership with the Illinois Law Enforcement Training & Standards Board

Managing & Supervising the FTO Unit LLRMI

DATE: August 5-7, 2024

Registration Ends: July 20, 2024

TIME: 8:00 AM—5:00 PM 20 Hours

LOCATION: NITAB/MTU2, 527 Colman Center Dr., Rockford IL

INSTRUCTOR: Steven Kellams-LLRMI

PURPOSE OF COURSE: This class is designed for the line supervisors and administrators assigned the responsibility of overseeing a field training unit. One of the key elements of success in a field training program is program management. Often programs will train the FTO but fail to prepare the supervisor for the variety of tasks required to properly coordinate, administrate, and lead the field training unit. This course will prepare the Field Training Manger (FTM) and Field Training Coordinator (FTC) for the requirements of their positions.

COURSE DESCRIPTION: Classroom Lecture and group exercises.

GOALS: The Goals of the Course are as follows

At the end of this course, students will be able to:

- A. Describe the Model FTO Program
- B. List the Duties of the FTM and FTC
- C. Describe the importance of Leadership in FT Program
- D. Utilize proven training methods to correct poor performance
- E. Properly review the DOR
- F. Utilize the Weekly Managers Report
- G. Describe the importance of proper management and selection of the FTO
- H. List legal issues regarding Field Training Programs

METHODS OF EVALUATION:

Group Exercises, class participation, test and research / essay paper required.

METHODS OF INSTRUCTION: This course is conducted using the following method of instruction-

- In-class review of student handout materials
- In-class lecture
- In-class group exercises

Partial funding provided by Illinois Law Enforcement Training and Standards Board and MTU#1's request for certification of this course has been approved by the Illinois Law Enforcement Training and Standards Board

REGISTRATION:

All registrations are received on the [MTU#1 website](#). Find Registration instructions [here](#)

THIS IS NOT A PUBLIC MEETING

Mobile Team In-service Training Unit #1 (ASSIST) Program
Illinois Law Enforcement Training and Standards Board
SERVING THE COUNTIES OF CARROLL - JO DAVIESS - LEE - OGLE - STEPHENSON - WHITESIDE

