



Northwest Illinois Criminal Justice Commission

Jeff Ragan, Regional Director

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Mobile Team Unit #1 is funded in partnership with the Illinois Law Enforcement Training & Standards Board

Training Manager Specialist

DATE: October 19-22, 2026

Registration Ends: October 1, 2026

TIME: 8:00 AM—4:00 PM 32 Hours

LOCATION: Dixon Police Department, 220 S. Hennepin Ave., Dixon, IL

INSTRUCTOR: James Wagner

Purpose of Course:

This 32-hour program has been designed by James Wagner and Associates, LLC for the purpose of providing information, skills, and resources for managing training at an Illinois Police Agency.

Course Overview:

The primary focus of the course will be to provide training officers with the specialized skills, knowledge and abilities needed to manage the training of their departments.

Course Goals:

The goals of this course are to:

1. Identify training organization and Policy needs
2. Discuss Statutory Requirements and case law issues related to training.
3. Discuss Accreditation Requirements
4. Identify OSHA Requirements
5. Discuss how to identify Department/ Job specific needs
6. Be able to establish a trainer selection, development, and evaluation process.
7. Be able to construct a comprehensive training plan
8. Discuss training design and implementation
9. Be able to construct assessment tools
10. Be able to complete a training cost analysis
11. Discuss record keeping
12. Identify risk Management concerns
13. Discuss liability issues related to training.
14. Be able to complete annual reporting related to training

This course has been certified by the ILETSB and approved to meet the following mandates:

- Legal Updates -4.0 hours
- Procedural Justice - 4.0 hours

REGISTRATION:

All registrations are received on the MTU#1 website. Find Registration instructions [here](#)

Partial funding provided by the Illinois Law Enforcement Training and Standards Board.

THIS IS NOT A PUBLIC MEETING

